



J.B. INSTITUTE OF ENGINEERING & TECHNOLOGY

UGC Autonomous

(Accredited by NBA & NAAC, Approved by AICTE & Permanently Affiliated by JNTU, Hyderabad)

Bhaskar Nagar, Yenkapally Village, Moinabad Mandal, R.R. Dist.-75. Telangana State.

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01.07.2024

FEE REFUND POLICY

Sub: UGC Guidelines on Fee Refund Policy 2024-25 - Orders issued.

Ref: UGC Official letter No.F.2-71/2022 (CPP-II) (C-114546) dated 12/06/2024 received from UGC.

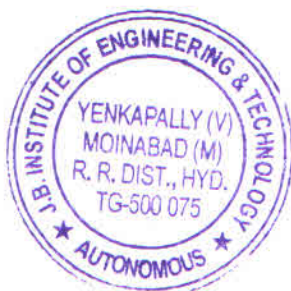
As per the Ref cited above, UGC has issued guidelines regarding the refund of fees on cancellation of admission/migration of students, for the academic session 2024-25.

It is directed that a full refund of fees shall be made by Higher Education Institutions on account of all cancellation of admission/migration of students up to 30th September 2024 and with a deduction of not more than Rs.1,000/-, as a processing fee, up to 31st October 2024.

It is further directed that for any admission schedule extending/ commencing beyond / after 31st October 2024, the provisions contained in the UGC notification issued in October 2018 on refund of fees and non- retention of original certificates shall apply, which is as shown below:

Category	Percentage of Refund of fees	Point of time when notice of withdrawal of admission is received in the HEI
1	100	15 days or more before the formally notified last date of admission
2	90	Less than 15 days before the formally notified last Date of admission
3	80	15 days or less after the formally notified last date of Admission.
4	50	30 days or less, but more than 15 days after formally Notified last date of admission
5	0	More than 30 days after formally notified last date of Admission.

This policy will remain in force for subsequent academic sessions until the issuance of a revised policy by the UGC.



P. Chellappa
Principal

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