



# J.B. INSTITUTE OF ENGINEERING & TECHNOLOGY

UGC Autonomous

(Accredited by NBA & NAAC, Approved by AICTE & Permanently Affiliated by JNTU, Hyderabad)

Bhaskar Nagar, Yenkapally Village, Moinabad Mandal, R.R. Dist.-75, Telangana State.

Phone Nos. : 91-08413-235127, 235053, Fax : 91-08413-235753.

Website : www.jbiet.edu.in Email: principal@jbiet.edu.in

01.07.2024

## Equal Opportunities Cell

In pursuance of University Grants Commission Guidelines to Provide Equitable Opportunity for the Socio-Economically Disadvantaged Groups (SEDGs) in the HEIs, the following committee is formed.

S.NO	Name of the person & affiliation	Role
1	Dr. J. Kartigeyan, Dean, Student Affairs	Chairperson
2	Dr. Md. Salauddin, Dean Academics	Member
3	Dr. B. V. Swarnalathamma, Dean, I year	Member
4	Dr. P. Duraipandy, Dean, IQAC	Member
5	Dr. A. Ramesh Babu, HoD, IT	Member
6	Dr. Md. Asif, Training and Placement Officer	Member
7	Ms. Shrija, B. Tech ECM, (22671A1950)	Member
8	Mr C. Karthik Kumar III B. Tech EEE, (22671A0206)	Member
9	Mr. A. Pavan Kumar, Administrative officer	Member Secretary

**Tenure:** 2 years

### **Functions of SEDGs Cell:**

1. To co-ordinate with other existing cells and statutory bodies of the HEIs and enable implementation of the existing schemes and provisions, including scholarships and fellowships of the Govt. of India and respective States.
2. To ensure the implementation of orientation and bridge courses, earn-while-learn schemes, and outreach programme designed and developed by HEIs for SEDGs.
3. To provide socio-economic, academic, and psychological support and mentoring for such students through proper counselling and mentoring programme.
4. To ensure sensitization of faculty, staff, counsellors, and students on the SEDGs issues and their inclusion in all aspects of the HEIs.
5. To explore and generate funds from various sources like Corporate Social Responsibilities (CSR) and Alumni to provide more financial assistance and scholarships to SEDGs to mitigate opportunity costs and fees for pursuing higher education.



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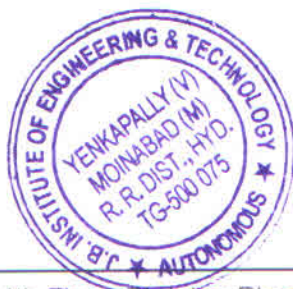
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6. To coordinate with the Internal Quality Assurance Cell (IQAC) to raise awareness about the implementation of various policies for inclusive and equitable quality higher education.
7. To work as a 'Single Window' for students belonging to SEDGs for their grievances, basic needs, amenities, facilities, welfare measures, and scholarships and fellowships.
8. To upload and disseminate guidelines, facilities, welfare, and safety measures on HEI's portal and maintain such records to review and monitor amenities and basic facilities for a safe and secure environment for SEDGs.
9. To circulate, publicize, and facilitate existing welfare schemes like - Remedial, NET, entry into services, and residential Coaching for SC/ST/OBC (non-creamy layer), Minority Community, and PwD Students.
10. To establish a team of counsellors, social workers, and faculty members to provide emotional and social support to SEDGs to adapt to the environment of the HEI.
11. To focus on overall personality and skill development, including professional and soft skills, so as to ensure enhancing the student employability.
12. To organize periodic meetings and to monitor the progress of various schemes and all the HEIs may prepare a database of such schemes for SEDGs.
13. To assess the needs of SEDGs and make necessary recommendations to the authorities of the HEIs.
14. To make faculty, staff, students, and service professionals aware of facilities available for SEDGs.
15. To sensitize all the students to bring an attitudinal change towards SEDGs to ensure participation of SEDGs in curricular, co-curricular, and extra-curricular activities in the HEIs.
16. To hold regular meetings with representatives of SEDG students to check their grievances and also meet with management/authorities of HEIs to facilitate discussion of the grievances of SEDG students and maintain the confidentiality of deliberations and data.
17. To review, monitor, and ensure disposal of all grievances within 15 days.
18. To inform all students during induction/counselling session about Zero-tolerance policy for any form of discrimination.



  
Principal  
**PRINCIPAL**  
**J.B. INSTITUTE OF**  
**ENGINEERING & TECHNOLOGY**  
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