

J.B. INSTITUTE OF ENGINEERING & TECHNOLOGY

UGC Autonomous

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Report on Parent-Teacher Meeting (PTM)

A Parent-Teacher Meeting (PTM) was conducted by the Department of Computer Science and Engineering on 25th October 2025 from 10:00 AM to 6:00 PM in Room No. 118. The meeting was attended by parents, faculty members, the Head of the Department, and the Dean – Computer Sciences.

The objective of the meeting was to provide an opportunity for meaningful interaction with parents, discuss students' academic progress, attendance, and departmental regulations, and to present various initiatives undertaken by the Department in academics, placements, and co-curricular activities aimed at the holistic development of students. Feedback from parents was also collected to help improve departmental practices.

The following members participated in the meeting:

- 1. Dean Computer of Sciences
- 2. Head of the Department of CSE
- 3. Class Incharges of II, III, IV B.Tech Classes
- 4. Faculty Teaching in II, III, IV B.Tech Classes
- 5. Parents of II, III, IV B.Tech(CSE) Students

A total of 20 parents attended the meeting in person, while another 8 parents joined online, interacted with the faculty, and enquired about their wards' performance.

During the interaction, parents shared a few valuable suggestions. The following are the points noted from their feedback:

- 1. Parents provided positive feedback, commending the Department and Institution for their focus on student discipline and effective communication.
- 2. To further support student success, several suggestions were offered. These included arranging prerequisite topic sessions for lateral entry students from non-CSE streams to help them acclimate academically.
- 3. Parents also requested more transparent sharing of academic data, specifically midterm marks and assignment submission status, to allow for better follow-up from home
- 4. Additionally, there was interest in optional weekend enrichment sessions dedicated to special topics beyond the core syllabus.
- 5. It was suggested that daily attendance updates be communicated through SMS messages. This would accommodate parents who use basic mobile phones and may not have consistent access to online portals.

PHOTOGRAPHS OF THE PARENT-TEACHER MEETING













